



SAVE TIME, TREES, STAMPS and CLUTTER.

The Town of Leader is excited to offer interested residents the opportunity to receive utility notices by email.

Please read the consent form below for further details. You will need to return the completed form to the Town Office if you wish to sign up for E-Notices. If you do not want to sign up, you will continue to receive your notices in the mail.

TOWN OF LEADER - UTILITY NOTICES BY E-MAIL CONSENT FORM

Transmitting information by e-mail has a number of risks that residents should be aware of. These include, but are not limited to the following:

- E-mail can be intercepted, altered, forwarded or used without authorization or detection
- E-mail can be used to introduce viruses to a computer system.
- E-mail can be used as evidence in court.

The Town of Leader will use reasonable means to protect the security and confidentiality of e-mail information sent and received, however, because of the risk outlined above, the municipality cannot guarantee the security and confidentiality of e-mail communication, and will not be liable for improper disclosure of confidential information. For this reason, the customer must consent to the use of e-mail notices for delivery of municipal notices.

CONSENT TO THE USE OF E-MAIL FOR THE DELIVERY OF UTILITY NOTICES INCLUDES AGREEMENT WITH THE FOLLOWING

1. Failure to receive an e-mailed municipal notice does not release me from my responsibility to pay any charges specified on the notice, or any penalties which may be incurred by late payment.
2. I will inform the Town of Leader of any change in my e-mail address as soon as possible, to prevent the misdirection of notices and reduce the risk of not receiving a notice.
3. I may withdraw from e-mail delivery at any time. To do so, I will inform the Town of Leader, and all notices which were previously being e-mailed to me will be sent by regular mail.

CUSTOMER ACKNOWLEDGEMENT

Customer Name: _____

Customer Mailing Address: _____

Customer Email Address: _____

I acknowledge that I have read and fully understand this document, and consent to the delivery of specific municipal notices from the Town of Leader to me by e-mail.

Customer Signature

Date